

Amanda R. Hamlin

EXPERIENCE

Oakton Community College, DesPlains, IL (Feb. 2011-present) **Instructor** of Writing and Literature and **Course Designer**. English Department.

- Teach all sections of courses involving a substantial college level research paper completely online using Web CT and then converted it into Desire2learn format.
- Designed, constructed, and facilitated an online literature course used also by other faculty members.
- Adapted all course offerings for 16, 12, and 8 week sessions while keeping courses running smoothly and free of technical issues in all formats.

Babeş-Bolyai University. Cluj-Napoca, Romania (Nov. 2016-present) **Writing Instructor and Workshop Presenter**

- Conduct an annual research writing workshop for graduate students as part of the AMP International Conference combining face-to-face and online instruction
- Teach intensive hybrid writing courses for undergrads in the English-based advanced leadership program
- Served as writing consultant in various capacities for undergrads, graduate, students, and faculty via small group meetings and extensive one-on-one consultations.

Chicago City Colleges: Center for Distance Learning. Chicago, IL (Aug. 2010-June 2021)

Writing Instructor

- Teach all course sections completely online using first Blackboard then Brightspace
- Respond to student inquiries daily using a combination of email, phone conversations, and Elluminate discussion sessions.
- Administer, grade, and provide feedback for tests and essay assignments using online course tools.

Harold Washington College. English Dept., Chicago, IL (Aug. 2006-Dec. 2010) **Writing Instructor**

- Taught multiple levels of student writing, including developmental writing
- Administered many in-class writing assignments
- Worked closely with the same group of students over an extended period.

Loyola University, English Dept. Chicago, IL **Writing Instructor**

- Used various media as a focus for student writings.
- Conducted writing conferences to assist students with papers
- Developed detailed rubric for grading student work

Michigan State University, English Language Center. East Lansing, MI. **ESL Instructor** May 2007-Aug. 2007

- Taught a full writing course in an intensive thirteen week format
- Communicated writing concepts effectively to students with little English experience.
- Effectively integrated and related reading, writing, and grammar lessons



EDUCATION

PhD in Communication Studies (currently ABD). Babeş-Bolyai University. Cluj-Napoca, Romania (2016-)

Masters/professional certification in online teaching. University of Illinois, The Illinois Online Network (ION) Chicago, IL (graduated 2012)

M.A. Loyola University. Chicago, IL (graduated 2006) English.

B.A. with University Honors. double degree . Carnegie Mellon University. Pittsburgh, PA. Creative Writing and Literary Analysis. (graduated 2004)

Undergraduate study. Michigan State University, East Lansing, MI (August 2000 to June 2001) English.

SKILLS

Expertise in the utilization of all aspects of Blackboard and Desire2Learn including their use in online facilitation. Have worked with Angel, Moodle, and Web CT. Trained in the use of the Elluminate virtual class room and Blackboard collaborate synchronous teaching tool. Skilled in basic HTML website construction, Excel, and Word (typing speed 40-50 wpm). Extensive research skills. Legally certified tutor.

PUBLICATIONS. Selected, Peer Reviewed, indexed by Clarivate Analytics (Web of Science) and Scopus (Elsivier)

Coauthor. (2019) "Strategic Planning in U.S. Municipalities." In *Strategic Planning in Local Communities: A Cross National Study of 7 Countries, 1st ed.* Eds. Hinteá C, Profiroiu CM, and Ticiáú T.. New York: Palgrave Mcmillian, an imprint of Springer Nature, Cham, Switzerland: January 1, 2019. ISBN: 978-3-030-03435-1 (both e-book and hard copy)(Library of Congress No. 2018966700) A part of the "Governance and Public Management" book series sponsored by the International Institute of Administrative Sciences. Series print ISSN: 2524-728X. The study was funded by EU-COST program (European Cooperation in Science and Technology).

I was also English language consultant for the entire book as well as chapter author.

Author (2019) "Social Entrepreneurship and the Challenge of Urban Economic Development." In *Sustainable Development and Resilience of Local Communities and Public Sector Organizations.* Eds. Haruta C, Hintia Cristina, Moldovan O. Cluj-Napoca: Accent Publishing. pp. 238-251 (ISBN: 978-606-561-202-0).

Coauthor (2018) *Using Entrepreneurship and Social Innovation to Mitigate Wealth Inequality: Developing Entrepreneurs and Communities of Support.* Berlin: De/G PRESS, an imprint of Walter de Gruyter Publishing. (book) (ISBN: 978-1547400461)

Author (2018). "Science and Technology Parks: Way of the Future or Over Hyped". In: *Transylvanian International Conference in Public Administration: 2017.* Eds. Hinteá Cristina, Moldovan BA, Radu BV, Suciú RM. Cluj-Napoca: Accent Publishing. pp.182-192 (ISBN:976-606-561-184-9)

