

PERSONAL INFORMATION

First name(s) / Surname(s): Sorina Florea

WORK EXPERIENCE

Dates: Jul. 2023 – July 2024 – July 2025

Occupation or position held: Admission Process Manager

Employer: Babeş-Bolyai University of Cluj-Napoca, Faculty of Psychology and Educational Sciences

- Managed admissions for over 1,500 candidates, ensuring smooth operations across multiple exam locations.
- Handled candidate inquiries and supervised the scanning and delivery of exam results.
- Processed, scanned, and delivered the exam results for over 1500 candidates for the admission exam.

Business or sector: Education

Dates: Jul. 2021 – Oct. 2021

Occupation or position held: Human Resources Recruiter & Headhunter Intern

Employer: Rebel Dot, Cluj-Napoca, Romania

- Sourced and recruited IT professionals for various roles using an active recruitment approach.
- Conducted phone and in-person interviews and presented candidate profiles to management.

Business or sector: Human Resources

Dates: Nov. 2019 – Jan. 2020

Occupation or position held: Human Resources Recruiter & Headhunter Intern

Employer: Evolution HCC, Cluj-Napoca, Romania

- Worked in a team to close 6 job positions, collaborating closely with clients on job descriptions and candidate selection.
- Conducted interviews and created candidate profiles for client presentations.

Business or sector: Human Resources

EDUCATION AND TRAINING

Dates: 2021 – Present

Qualification awarded: PhD Candidate

Education or training organization: Babeş-Bolyai University of Cluj-Napoca, Romania

- Principal subjects: Gamification Systems, Game-Based Learning, Employee Motivation

Dates: 2019 - 2021

Qualification awarded: Master of Science in Organizational Psychology

Education or training organization: Babeş-Bolyai University of Cluj-Napoca, Romania

- Principal subjects: Organizational Psychology

Dates: 2016 - 2019

Qualification awarded: Bachelor of Science in Psychology

Education or training organisation: Babeş-Bolyai University of Cluj-Napoca, Romania

- Principal subjects: Psychology

PERSONAL SKILLS

Mother tongue(s): Romanian

Other language(s):

Language	Listening	Reading	Spoken interaction	Spoken production	Writing
English	C1	C1	C1	C1	C1

Communication skills:

- Good communication skills gained through my experience as a teacher's assistant, engaging with students and managing classroom dynamics.

Organisational / managerial skills:

- Leadership skills developed through managing the admission process and overseeing multiple exam locations.

Job-related skills:

- Proficient in recruitment processes and conducting interviews, developed during internships in human resources.

Computer skills:

- Good command of Microsoft Office™ tools and SPSS, used for data analysis and course development.